



DIGITAL TEACHING AND LEARNING CENTER

***Simmons Technology:
Learning How to Navigate Outlook & Canvas***

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Agenda

- Simmons Email Instructions
- Falcon Net
 - SONIS
 - Canvas
 - Outlook
 - Simmons Hub
 - Cengage
- Zoom
- Netiquette
- Grammarly



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ATHLETICS

FALCON LIFE

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SIMMONS

The place for Empowerment.

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Falcon Net (The Simmons House)

- Simmons: <https://simmonscollegeky.edu/>
- Falcon Net: <https://simmonscollegeky.edu/falcon-net/>
- Canvas: <https://simmonscollegeky.instructure.com/>
- DTAL Center: <https://simmonscollegeky.edu/digital-teaching-learning/>

Falcon Portal, Sonis and Canvas

- **Email Setup:**
 - Check your personal email and spam to retrieve instructions on setting up your Simmons student email
 - If you do not see this email or have issues
 - Fill out the online Technical Support Ticket ("Help Desk" at the top of the banner on our main website) using your personal email
 - You will receive instructions on how to log in with your Simmons email and password
 - Use your Simmons email and password for Falcon Portal, Canvas, Canvas App, and Simmons Hub App
- **Falcon Portal/SONIS Access:**
 - Go to [Falcon Portal/SONIS](#).
 - Complete the application and requirements.
 - Log in to Falcon Portal/SONIS ("pin" is the same as "password" in SONIS)
 - You will then be able to log-into Canvas

Falcon Portal and Sonis (cont.)

- **Technical Assistance:**

- For logging issues with Falcon Portal/SONIS, contact Mrs. Tia Spence-Gigger at tspence-gigger@simmonscollegeky.edu.
- For general Canvas assistance, contact Dr. Tytianna Ringstaff at tringstaff@simmonscollegeky.edu
- For additional Canvas questions, call the 24/7 Canvas Support Hotline at 877-356-9405.

Falcon Net: Accessing Your Simmons Email, Falcon Portal, Canvas, and Simmons Hub (Outlook): <https://simmonscollegeky.edu/>

1. Share your personal email with Admissions (application).
2. Jeremiah Lydia (IT) will set up your college email and send instructions to your personal email.
3. Check your personal email for instructions to set up your Simmons email: [Outlook](#).
4. This process grants access to Falcon Net and all Simmons networks
 - Outlook, Falcon Portal SONIS, Grammarly, Simmons Hub
5. Follow these instructions: [Connect to Simmons Email](#).
6. You can't bypass the Authenticator. Use your personal cell phone.
7. Download the Authenticator App.
8. SONIS: [SONIS](#).
9. Complete the quick online application.
10. Add your Simmons login and password.
11. Your SONIS username and PIN are your Simmons email and password. The PIN is the same as the password.
12. Download the Canvas and Simmons Hub apps (Apple App Store & Android Play Store).

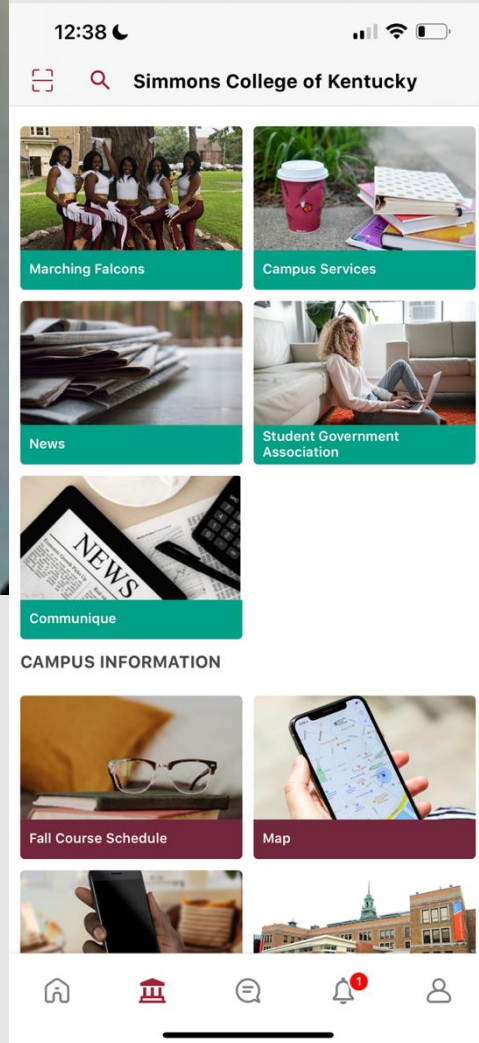
Download Our Apps Today!



Canvas Student

Education

GET



Download Our Apps Today!

The Simmons Hub App- for students, faculty, and staff- is a way for you to stay informed about what's happening at Simmons on and off campus.

Daily postings of announcements, events, programs, volunteer opportunities, and more!

Canvas is also integrated with this App to make it easy for you to get updates in two places.

Download the Simmons App on your phone from the App Store (iPhone and Android) today!

It's easy to get started! Use your Simmons email to log into the Simmons Hub and you're in!

Grammarly for Education

Calling all students!

Download Grammarly and
write smarter for school.

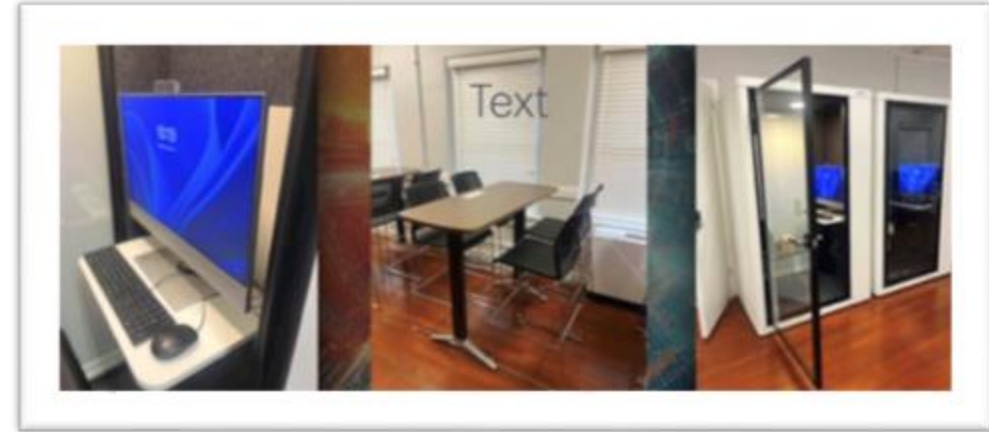
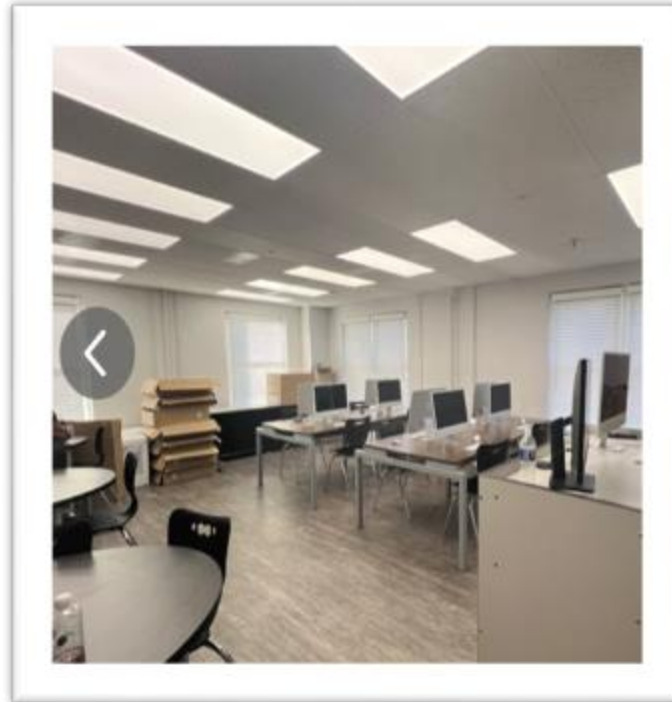
[Activate Your Account](#) →

Click here



Computer Resource Labs

The Apple Lab serves as a cooperative environment where students can explore audio/visual technology within the context of filmmaking. It is specifically designed for members of the Black Film Institute, CIS, and other student organizations, providing them with access to Apple equipment for learning and creative endeavors. The Apple Lab is in Steward Hall Rm. 204.



The Tech Hub comprises individual spaces in the design of soundproof “pods” for you to work independently on a project. Each pod has a door allowing privacy as you complete your work/assignments. Each pod is outfitted with a computer and chair. This room also has chargeable workstation tables that are conducive to work groups. The Tech Hub is in Steward Hall Rm. 307.

Online Learners Reference Guide

Now Available! Check Canvas, our Simmons Hub, and DTAL landing page

Course Types 2025-2026

16-week and 8-week courses

Canvas (LMS)

In-Person Courses

- On Campus

Online/Virtual Course

- Online Synchronous (OS) courses are offered at a specific day and time according to the instructor's course syllabus
- Online Asynchronous courses (OA) are flexible and offered at any time and location with no regular meeting time

16 Week courses offered:

- August 4 - November 21

8 Week courses offered:

- 1st 8 Week Session: August 12-September 25
- 2nd 8 Week Session: October 1-November 22

Canvas

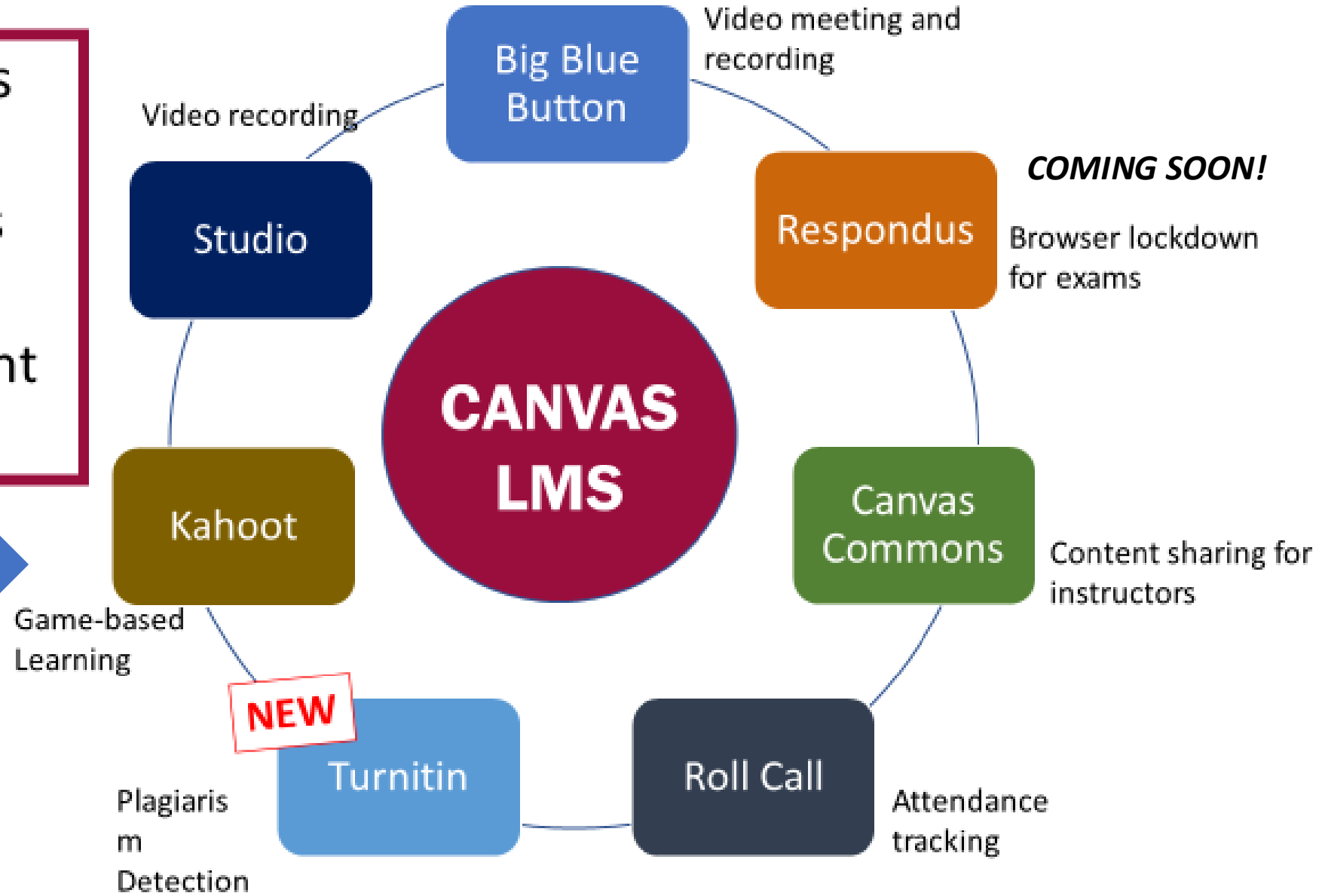
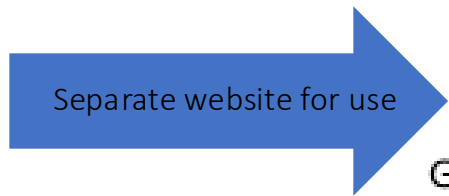
Academic and Help Area on Canvas

24/7 Access to Canvas Support Team

Add to your phone: 877-356-9405



Applications
Integrated
with Canvas
Learning
Management
System



Cengage

- FREE higher education textbook/course materials
- Cengage usage requires that pop-up blockers be turned **off** in browsers. They are on by default in all browsers now.
- Cengage Support may be reached at 1-800-354-5706
- A guide for Cengage access with this support number and chat help link is located [here](#)

simmonscollegeky.instructure.com

Home Page: BFI101:OA1:Introduction to Black and Media Studies -

BFI101 > Pages > Home Page

View as Student Immersive Reader

202425 - FALL

View All Pages

Front Page Published Edit

Home Page

BFI 101 (OA2) - Introduction to Black Film and Media Studies (8 Weeks)

BFI 101 - Introduction to Black Film and Media Studies - 3 Credit Hours

The Introduction to Black Film and Media Studies course, offered by the Black Film Institute, is designed to provide students with a theoretical exploration of the historical and contemporary evolution of Black film and media studies. With a focus on Black narratives from a social justice lens, students will analyze the impact of film and media studies on the film industry and the American political landscape. The course aims to cultivate an understanding of key terms, concepts, and theories related to Black film and television, as well as identify the unique strategies and techniques employed by Black filmmakers and media producers.

[★ START HERE](#)
[FACULTY INFO](#)
[SUPPORT](#)

[Academic & Tech HELP](#)

Go to the Academic & Tech Help Option in the Burgundy bar on the left for Canvas support numbers and other helpful information

DTAL Team & Additional Contacts

Dr. Tytianna Ringstaff | *Director of DTAL*

Dr. Janice Poston | *Curriculum Designer*

Adam Kremer | *Library Access Services Manager*

Renesha Chandler | *Director of Library and Digital Reference*

Canvas Support: If you need assistance specifically with Canvas, please contact Canvas Support (Open 24/7) at 877-356-9405.

Other technology questions: If you have additional questions about Simmons technology, please contact DTAL at dtal@simmonscollegeky.edu

Thank you!

For more
information, scan
the QR Code.

